



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes September 26, 2012

Commissioner Philpot called the Belknap County Commissioners meeting to order at 10:00 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Nursing Home Administrator Position: Ms. Shackett has spoken to the State and reiterated to the Commissioners that we are in compliance. The State has highly recommended that we hire a licensed administrator. Ms. Shackett inquired what it would take for her to become a licensed Nursing Home Administrator. The process would take 12-18 months. (Ms. Shackett is currently waiting on the state to forward requirements on this). There was discussion. The State will not let us operate the way we are currently for that length of time. Ms. Shackett discussed two choices to be considered at this time. The first would be to start the recruitment process for hiring a licensed Nursing Home Administrator and the second would be to hire contracted services for the 12-18 months until she becomes licensed. Administrator Shackett recommends the recruitment process to hire a licensed Nursing Home Administrator. The hiring process will be the same as Administrator Shackett has followed for all other department head recruitments. Commissioners unanimously concur and approve the County Administrator to start this process.

With no further business to discuss, the meeting was adjourned by unanimous vote at 10:16 AM.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant